



Community Showcase 2012

Rancho Simi Recreation & Park District
805.584.4400 www.rsrpd.org

Event Location:

RANCHO TAPO COMMUNITY PARK
3700 Avenida Simi, Simi Valley, CA 93063

The Rancho Simi Recreation and Park District is holding its 3rd Annual Community Showcase on Sat April 21, 2012 from 10:00 am to 4:00 pm at RANCHO TAPO COMMUNITY PARK in Simi Valley. This year's event will feature a Community Showcase, Food Trucks, Volunteer Fair hosted by the City of Simi Valley, Games and Attractions, Craft Activities, Local Entertainment, and more! The event's unique collaboration of community partners share a focus in both community wellness and entertainment and will provide a variety of interactive opportunities and memorable moments.

Applications are accepted until spaces are full

To participate in this show, you must follow these instructions:

All displays must be appropriate for family viewing. We reserve the right to select vendors based on their relevance to the Expo. You will be assigned a space of approximately 12 feet by 12 feet and you will need to provide your own canopy, tables, display racks and chairs. All tents and canopies must be flame retardant.

You will NOT be allowed to drive to your site.

1) **ART AND CRAFT VENDORS** : We will be allowing a variety of vendors this year to include handmade items and also those items NOT handmade. If you are a first time vendor to RSRPD you must submit a photograph (black & white or color) of a sample of the work you intend to sell. Photo does not need to show all items. The photo will not be returned unless you enclose a self-addressed, stamped envelope with your completed application form.

2) **COMMUNITY SERVICES VENDORS**: If representing a medical institution or practice, and providing any service (ie chiropractic adjustment, massages, etc.) you must get a signed wavier for each person. If any food, additives, or supplements are offered for public consumption, they must be FDA approved.

3) **VOLUNTEER FAIR VENDORS**: non-profits and not for profits please contact Sommer Barwick at the City of Simi Valley for inquiries about a booth space at SBarwick@SimiValley.org or 805-583-6874.

The vendor space fee is:

\$80 for Simi Valley Residents/Simi Valley Businesses and \$95 for non-residents/businesses.

This is a "non-refundable" fee to cover staff and publicity costs. If the District determines that it is necessary to cancel the event, the fee will be credited to a future expo. NO refunds will be made for any reason. Participants should know that this is an outdoor event and subject to inclement weather (rain, wind, etc.). The District will cancel/close the expo only under extreme weather conditions. Vendors should be aware that the District will not accept any responsibility for goods damaged due to inclement weather. Vendors are responsible for their own decision to set up or not to set up their booth.

Complete the attached application form and mail it with the required license/materials/fees as listed above and on the application. If you pay by check or money order, make vendor fee payable to Rancho Simi Recreation and Park District. Applications are now being accepted. Accepted applicants will receive an information packet approximately TWO WEEKS PRIOR TO EVENT. The packet will contain a map, parking instructions, and last minute details.

Event Director reserves the right to exclude any vendor on the day of the event due to misrepresentation, falsification, or product/service added to or not revealed in the application.



COMMUNITY SHOWCASE 2012 VENDOR APPLICATION

Vendor Booth
(office use only)

Please **PRINT** clearly and supply all information requested

Expo - Saturday, April 21, 2012
Location – Rancho Tapo Community Park
3700 Avenida Simi, Simi Valley, CA 93063

Vendor Company Name _____

Last Name: _____ First Name: _____ Day Phone: (____) _____

Address: _____ City: _____ ZIP: _____

E-mail Address: _____ Fax: (____) _____

Please mark appropriate boxes: _____ I wish to participate as an Arts and Crafts Vendor _____(\$80) _____(\$95)
 _____ I wish to participate as a Service Vendor _____(\$80) _____(\$95)

Spaces will be assigned based on the date application is received, the vendor category, and the requirements for a successful vendor area.

Brief description of service or product(s):

PRICE RANGE

Make check payable to: RANCHO SIMI RECREATION AND PARK DISTRICT
Mail application, photograph, check/money order and stamped, self-addressed envelope to:

Community Showcase 2012
Rancho Simi Recreation and Park District
1692 Sycamore Drive
Simi Valley, CA 93065-3728

AGREEMENT, WAIVER, AND RELEASE

I have carefully read the description of activities for which I/we are registering, and in consideration for being permitted by the Rancho Simi Recreation and Park District to participate in the above activity, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activity. This release is intended to discharge in advance the District, its officers, employees, and agents from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of negligence or carelessness on the part of the District, its officers, employees, and agents. It is understood that this activity involves an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the District, its officers, employees, and agents free and harmless from any loss, liability, damage, cost, or expense which may incur as the result of death or any injury or property damage that said participant may sustain while participating in said activity.

I also understand that the seller fee is non-refundable. I understand this is an outdoor show and the District will not accept any responsibility for goods damaged due to inclement weather. The sellers must make their own decision to set up or not set up their display. Booth spaces are not accessible by vehicle. You will need to carry your setup across a grass field. NO refunds will be made for ANY reason.

Dated ____ / ____ / ____ By _____
(Signature of Participant)

MasterCard [] VISA [] Account # _____ Expiration Date ____ / ____

Charge Card Signature _____

- - - - - (Office Use Only) - - - - -

Order Received: _____ Date Received: ____ / ____ / ____ Bar Code#: 24379 Amount Received: \$ _____