

REGISTRATION INFORMATION

~3 EASY WAYS TO REGISTER~



ONLINE

Go to our website at:
www.rsrpd.org
Register with a VISA
or MASTERCARD

Scan with Mobile Device



MAIL-IN

Mail or FAX your
completed registration
form and payment
(check, money order, Visa/MC)
to:

**Rancho Simi Recreation
and Park District**
1692 Sycamore Drive
Simi Valley, CA 93065
FAX: (805) 584-4468

*Note: You will not receive a
registration confirmation.*



WALK-IN

Walk-in registrations are
welcomed at the following
locations:

**Sycamore Drive Community
Center**, 1692 Sycamore Drive
M-F, 8:00 am-5:00 pm
**Rancho Santa Susana
Community Center**,
5005-C Los Angeles Ave.
M-F, 9:00 am-9:30 pm
**Oak Park Community Center
& Gardens**,
1000 N. Kanan Road, Oak Park
M-F, 8:00 am-8:00 pm

GENERAL REGISTRATION INFORMATION

- 1) Classes with a course barcode require pre-registration.
- 2) All participants in one family may be included on one registration form.
- 3) To insure a participant is placed in the same class as a "buddy," registration MUST arrive together (same envelope, if mailed.)
- 4) Lab fees are payable to the instructor in cash on the first day of class. These are in addition to the registration fee.
- 5) Minimum enrollment requirements must be met or the class will be canceled.
- 6) Class instructor, activities and/or fees are subject to change without notice.
- 7) For additional registration forms or further information on classes, call the District Office at (805) 584-4400.
- 8) Incomplete (unsigned) registration forms will be returned unprocessed.
- 9) Special Accommodations: Reasonable accommodations will be provided to participants on an "as needed" basis. Please let us know two weeks in advance of your special needs by checking the appropriate box on the registration form.

REFUND POLICY

- Full refunds, minus a \$5 administration fee per class, will be deducted from all participant initiated refund requests if requested (48 hours notice is appreciated) prior to the start of class.
- Requests for refunds received after the start of class and within 5 days following the second class meeting will be prorated based on the number of classes conducted, not attended. Requests for refunds received after the start of the third class meeting will not be granted. One-day workshops, Adult and youth sports leagues, facility permits, trips, special events, preschools and after-school programs' specific refund policy.

RETURNED CHECKS

If, for ANY reason, a check is returned to the District (NSF, stop payments, etc.) a \$20 service charge will be levied and a "cash only" status will be in effect for a period of one year. We rely on the District Attorney for recovery and prosecution.

**ADVERTISE IN THE NEXT
RANCHO SIMI REPORTER**
(805) 285-0800
rlfpub@ix.netcom.com

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RLF
Publishing
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The **Rancho Simi Reporter** is published three times each year for the Rancho Simi Recreation and Park District by RLF Publishing. The inclusion or reference to businesses or entities in the Reporter through advertising or otherwise, does not constitute an endorsement of such businesses or entities or products or services by the district. For advertising policies contact RLF Publishing at (805) 285-0800.

RANCHO SIMI RECREATION AND PARK DISTRICT

**UNSIGNED AND/OR INCOMPLETE REGISTRATION FORMS WILL NOT BE PROCESSED.
PLEASE TYPE OR PRINT IN INK.
YOU WILL NOT RECEIVE A CONFIRMATION**

PLEASE PRINT

Last Name of Adult Participant or Parent/Guardian First Name Home Phone Cell Phone

Address of Participant(s) Street City Zip

COURSE BARCODE #	COURSE TITLE	START DATE/TIME	ACTUAL REG. FEE	AMENDED FEE (if applicable)	NAME OF PARTICIPANT	BIRTH DATE (if under 18 yrs.)
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Address and/or Phone Number has recently changed. Email Address _____
 Participant has special needs which require special accommodations. Explain _____
 Enclosed find \$ _____ Check (payable to RSRPD) Cash Master Card VISA
 MasterCard or VISA Acct. No. _____ Expiration Date _____
 Signature (for credit card authorization only) _____

AGREEMENT, WAIVER, AND RELEASE

I have carefully read the description of activities for which I/we are registering, and in consideration for being permitted by the Rancho Simi Recreation and Park District to participate in the above activity, (described in the *Rancho Simi Reporter*) I hereby waive, release and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activity. This release is intended to discharge in advance the District, its officers, employees, and agents from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of negligence or carelessness on the part of the District, its officers, employees, and agents. It is understood that this activity involves an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the District, its officers, employees, and agents free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of death or any injury or property damage that said participant may sustain while participating in said activity.

PARENTAL CONSENT: (Registration shall be completed and signed by parent/guardian if applicant is under 18 years of age).

I hereby consent that my son/daughter, named above, participate in the above activity, and I hereby execute the above Agreement, Waiver, and Release on his/her behalf. I state that said minor is physically able to participate in said activity. I hereby agree to indemnify and hold the above District, its officers, employees, and agents free and harmless from any loss, liability, damage, cost or expense which they may incur as a result of death or any injury or property damage that said minor may sustain while participating in said activity. I hereby give permission to the Rancho Simi Recreation and Park District to use my, or my child's photograph as they see fit in their recreation brochure. I understand the photographs belong to the Rancho Simi Recreation and Park District, and I will not receive payment of any kind.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE ABOVE DISTRICT, ITS OFFICERS, EMPLOYEES AND AGENTS AND I SIGN IT OF MY FREE WILL.

Signature of adult (participant, parent/guardian) for Agreement, Waiver and Release _____ Date _____

DISTRICT OFFICES • SYCAMORE DRIVE COMMUNITY CENTER

1692 Sycamore Drive, Simi Valley, California 93065 • Phone: (805) 584-4400 • FAX: (805) 584-4468

DID YOU REMEMBER TO INCLUDE PAYMENT? YOU WILL NOT RECEIVE CONFIRMATION.