



RANCHO SIMI RECREATION AND PARK DISTRICT

1692 Sycamore Drive, Simi Valley, California 93065, (805) 584-4400

APPLICATION FOR EMPLOYMENT

(EXACT TITLE AS SHOWN ON JOB DESCRIPTION)

INSTRUCTIONS

Read the job description to determine if you meet the requirements. Print in ink or use typewriter. Complete all sections completely and accurately. The application will be used during the examination interview. Include any additional information pertaining to your qualifications for the position. False statements are cause for rejection of the application, removal of name from eligibility list or disciplinary action up to and including termination. All information is subject to verification.

CONDITIONS OF EMPLOYMENT

- If hired, applicant:
- * Must submit proof of U.S. citizenship or legal right to remain and work in the United States.
 - * Must be able to perform duties of the position stated in the job description.
 - * May be required to pass a physical examination; May be fingerprinted.

PERSONAL INFORMATION

NAME	SOCIAL SEC. NO. (last 4 digits only)		
CURRENT ADDRESS Street	City	State	Zip
HOME TELEPHONE	BUSINESS:	CELL:	
DRIVER'S LICENSE NO.	STATE	EXPIRES	TYPE
DO YOU HAVE ANY RELATIVES WORKING HERE?			
HAVE YOU EVER BEEN CONVICTED OF ANY CRIME?			

EDUCATION AND TRAINING

HIGH SCHOOL GRADUATE / GED CERTIFICATE	YES	NO	
INDICATE HIGHEST GRADE COMPLETED			
College, Business or Trade Schools Attended Name & Location (City)	Course of Study	Credit Earned	Degree
	Major	Qtr Sem Hours	Yes___ No___ Type
	Major	Qtr Sem Hours	Yes___ No___ Type
	Major	Qtr Sem Hours	Yes___ No___ Type

ADDITIONAL INFORMATION

Professional training, conferences and workshops attended related to the position:

Professional or Trade License, Certificates or Registrations:

EMPLOYMENT HISTORY (A RESUME WILL NOT SUBSTITUTE FOR THIS SECTION)

List all periods of employment for the last ten years, beginning with the most recent. Include volunteer, military or other special experience if applicable (*attach additional sheets as necessary*).

May we contact your present employer as to your qualifications, character? Yes _____ No _____

EMPLOYER		From	To	Job Title
Name	Mo Yr	Mo Yr		HIGHEST SALARY EARNED YR MO WK HR
Address	Full Time _____		Duties	
City	Part Time _____			
Telephone	Volunteer _____			
Supervisor	Hours Worked/Volunteered Per Week _____			
Reason for Leaving	_____			

EMPLOYER		From	To	Job Title
Name	Mo Yr	Mo Yr		HIGHEST SALARY EARNED YR MO WK HR
Address	Full Time _____		Duties	
City	Part Time _____			
Telephone	Volunteer _____			
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Address	Full Time _____		Duties	
City	Part Time _____			
Telephone	Volunteer _____			
Supervisor	Hours Worked/Volunteered Per Week _____			
Reason for Leaving	_____			

IN CASE OF EMERGENCY CONTACT: _____ Phone _____ Relationship _____

Street Address _____ City _____ State _____

CERTIFICATION OF APPLICANT

I hereby certify that all statements made in this application are true and complete and understand that any misstatements of material facts will subject me to disqualification or dismissal. I agree that if I accept employment with the District said acceptance will be subject to and governed by policies of the District including but not limited to personnel and employment policies, procedures, and regulations. I hereby authorize the District to make such inquiries relative to the facts set forth in this application as shall be necessary to permit the District to verify their accuracy. Further, I hereby waiver any claims or causes of action which I may have against employers or others providing information to the District arising out of or associated with the giving of such information.

SIGNATURE _____ DATE _____