

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

- (A) Presentation of Employee of the Month for November 2007 to Tracy Engel, Recreation Supervisor II 35-07-n

Chair O'Brien presented Tracy Engel, Recreation Supervisor II, Rancho Santa Susana Community Center, with the Employee of the Month award for November and congratulated her on receiving the award. Tracy exhibits constant and consistent dedication to her staff, instructors, and the public, and makes working with her a delight. In her 13 years with the District she has organized and coordinated a reputable preschool program, coordinated and supervised the Youth Halloween Carnival, and supervised and maintained the Rancho Santa Susana Community Center. This is Tracy's sixth Employee of the Month award. Recreation Supervisor Doug Gale commented on what a wonderful job Tracy does. She uplifts everyone with her positive attitude, and she has taken the Halloween Carnival to a wonderful level. Basically, she is just tremendous. Tracy thanked the Board for the award and also thanked Marketing and Community Outreach Specialist Colleen Janssen for her role in keeping the employee award program going. Tracy said she feels a great deal of gratitude for the award and she really appreciates the fact that the Board cares about and recognizes its personnel.

VI. CONSENT AGENDA:

- (A) Approval of Check Registers: 11/21/07 (payroll); 11/16/07 (payables)

ACTION: Director Johnson moved to Approve Consent Agenda Item A; Director Hostetler seconded the motion. Motion carried.

VII. CONTINUED BUSINESS:

None.

VIII. NEW BUSINESS:

- (A) Approval of Award of Contract for Tree Pruning Services at Various District Parks 7-07-d

ACTION: Director Hostetler moved to approve the Award of Contract for Tree Pruning Services at Various District Parks; Vice Chair Meredith seconded the motion. Motion carried.

ACTION: Director Hostetler moved to authorize an additional expenditure of up to 15% of the contract award; Director Freeman seconded the motion. Motion carried.

- (B) Approval of Resolution Modifying District Policy Manual, Chapter 12 Fees and Charges: Section 12-408 Regarding Changes to the Soccer Field Policy 84-07-f

ACTION: Director Freeman moved to approve Resolution No. 1742 Modifying District Policy Manual, Chapter 12 Fees and Charges: Section 12-408 Regarding Changes to the Soccer Field Policy; Chair O' Brien seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Johnson, Hostetler, Freeman, Meredith, O'Brien
Noes: None
Absent: None
Abstain: None

- (C) Approval of Resolution Modifying District Policy Manual, Chapter 4 Memberships and Conference Attendance: Section 4-200 Regarding Changes to Expense Reimbursements 84-07-g

ACTION: Director Hostetler moved to approve Resolution No. 1743 Modifying District Policy Manual, Chapter 4 Memberships and Conference Attendance: Section 4-200 Regarding Changes to Expense Reimbursements; Director Johnson seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Johnson, Hostetler, Freeman, Meredith, O'Brien
Noes: None
Absent: None
Abstain: None

- (D) Approval of Resolution Modifying District Policy Manual, Chapter 2 Personnel Sections 2-601 and 2-804 84-07-h

ACTION: Director Freeman moved to approve Resolution No. 1744 Modifying District Policy Manual, Chapter 2 Personnel Sections 2-601 and 2-804; Director Hostetler seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Johnson, Hostetler, Freeman, Meredith, O'Brien
Noes: None
Absent: None
Abstain: None

IX. WRITTEN COMMUNICATIONS:

- A. Communication from Adrienne Noone Regarding November 11, 2007 Veterans Day Event at Rancho Tapo Community Park 73-07-i

Correspondence was received and filed.

- B. Electronic Mail from Larry Rice of Arc Ventura County Thanking the District, Model Railroad Club and Staff for the Santa Susana Railroad Depot and Museum Facility, and the Hospitality and Information Provided Their Instructors and Eight Students Who Toured It 73-07-k

Correspondence was received and filed.

X. REPORTS BY BOARD MEMBERS:

Director Freeman reported that she received a brochure in the mail from Assemblyman Cameron Smyth entitled "Building a Legacy – The Future of the Santa Susanna Field Lab Property". She felt it was quite well done and it has a questionnaire that you can send back regarding preferences for what should be done with the field lab property.

Director Freeman attended a Ventura County Special Districts meeting with Chair O'Brien. The main topic at the meeting was cooperation between the agencies and what can be accomplished.

Director Freeman also attended an Oak Park Committee meeting on November 30 along with Director Johnson. The Committee discussed whether the District should submit a proposal in response to the Request for Proposal for Oak Park Landscape Services received from the County of Ventura. The Committee did not feel it was appropriate for the District to proceed with submittal of a proposal for a number of reasons. At the meeting it was also reported that Triunfo has selected site A-7 for the proposed water tank location.

Director Freeman inquired as to the status of the Rotary Club's request for additional funding from the District for the 2008 4th of July event. Assistant General Manager Hayduk responded that some staff analysis has been done regarding the request and it will be going to the Advance Planning Committee for review once the new Committee assignments are made by the newly elected Chairperson.

Director Freeman also stated that she received a letter from Audra Strickland, Assemblywoman for the 37th District, asking if there is any state legislation the District needs or would like to support. The Board felt this item should be agendized at the next Board meeting.

Director Freeman also mentioned that there will be a Special Districts Dinner on February 5, 2008. Joe Edmiston, Executive Director, Santa Monica Mountains Conservancy, will be the speaker at the dinner.

Director Hostetler attended a Personnel Committee meeting on December 5. Possible personnel changes and the January 2008 minimum wage increase were discussed at the meeting.

Director Johnson reported that he attended the Oak Park Committee meeting with Director Freeman.

Director Johnson also attended the Santa Monica Mountains Conservancy meeting on November 26. The main topic of discussion at this meeting was the Ramirez property and proposed use of the land for camping. Concerns about erosion were also discussed at the SMMC meeting. Director Johnson reported that due to all the clearance the District has done on its property, no erosion problems are expected on District property.

Vice Chair Meredith reported that he attended a Roast for Everett Millais of the Local Agency Formation Commission (LAFCO). He stated that Mr. Millais is highly revered by the people who have worked with him.

Chair O'Brien reported that she attended the Special Districts Association meeting with Director Freeman and that it was a good meeting.

Chair O'Brien also stated that she has some ideas regarding Assemblywoman Strickland's letter soliciting input on state legislation.

XI. REPORT BY GENERAL MANAGER

Assistant General Manager Ed Hayduk reported that the Holiday Party is scheduled for Friday, December 14, and a Special Meeting will be called for this event.

At this point Simi Valley resident Peter Lock requested permission to address the Board regarding Sinaloa Park. Permission was granted by the Chair, and the gentleman stated that he would like to see the District more involved in the meetings being held by the District's Consultant. He feels the Consultant is not relaying all of the comments expressed at the public meetings to the District. Assistant General Manager Hayduk responded that the District is in contact with the Consultant on an almost daily basis, and they are relaying all comments received to the District.

XII. CLOSED SESSION

None

XIII. ADJOURNMENT

Director Meredith moved to adjourn the meeting in memory of Nancy Bush; Chair O'Brien adjourned the meeting at 7:16 p.m. in memory of Nancy Bush.

Ed Hayduk, Deputy District Clerk