

RANCHO SIMI RECREATION AND PARK DISTRICT

Interoffice Memorandum

DATE: November 15, 2007

TO: General Manager

FROM: Marketing and Community Outreach Specialist

SUBJECT: Receive and File Report on Schedule of Events for December, 2007

REMAINING EVENTS FOR NOVEMBER 2007

Thu	Nov 15	SVCC Business Development Luncheon, 11:30 am
Thu	Nov 15	RSRPD Board Meeting, SDCC, 6:30 pm
Thu	Nov 15	Neighborhood Council #3, Community Room, City Hall, 7:30 pm
Tue	Nov 20	Neighborhood Council #4, Community Room, City Hall, 7:30 pm
Wed	Nov 21	BAR meeting, SVCC office, 8:00 am
Th/F	Nov 22/23	RSRPD office closed, Thanksgiving holiday
Fri	Nov 30	Winter 2008 Oak Park Recreation & Park News to post office

UPCOMING EVENTS FOR DECEMBER 2007

Thu	Dec 5	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Thu	Dec 6	Neighborhood Council #1, Community Room, City Hall, 7:30 pm, DARK
Fri	Dec 7	Pearl Harbor Survivors Day ceremony, Veterans Plaza, 10:00 am
Tue	Dec 11	Neighborhood Council #2, Community Room, City Hall, 7:30 pm, DARK
Thu	Dec 13	Neighborhood Council #3, Community Room, City Hall, 7:30 pm, DARK
Fri	Dec 14	SVCC Breakfast Meeting, Paul's Italian Villa, 7:30 am
Fri	Dec 14	RSRPD holiday party, (<i>NEW date</i>), Reagan Library, 6-10 pm (tours 5-7pm)
Tue	Dec 18	Neighborhood Council #4, Community Room, City Hall, 7:30 pm, DARK
Wed	Dec 19	SVCC Business Development Luncheon, 11:30 am
Thu	Dec 20	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Thu	Dec 20	SVCC, Holiday Mixer, 5-7pm, location TBA
Fri	Dec 21	Winter/Spring 2008 Reporter to post office
Mon	Dec 24	RSRPD offices closed at 12:00 pm, holiday
Tue	Dec 25	RSRPD offices closed, Christmas holiday
Wed	Dec 26	BAR meeting, SVCC office, 8:00 am (possibly dark or moved?)

FUTURE EVENTS

Tue	Jan 1	RSRPD office closed, New Year's holiday
Thu	Jan 3	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Thu	Jan 3	Neighborhood Council #1, Community Room, City Hall, 7:30 pm
Tue	Jan 8	Neighborhood Council #2, Community Room, City Hall, 7:30 pm
Thu	Jan 10	Neighborhood Council #3, Community Room, City Hall, 7:30 pm
Tue	Jan 15	Neighborhood Council #4, Community Room, City Hall, 7:30 pm

Wed	Jan 16	SVCC Business Development Luncheon, 11:30 am
Thu	Jan 17	RSRPD Board Meeting, Oak Park Community Center, 7:00 pm
Mon	Jan 21	RSRPD office closed, Martin Luther King, Jr., holiday
Wed	Jan 23	BAR meeting, SVCC office, 8:00 am
Fri	Feb 1	SVCC Breakfast Meeting, Paul's Italian Villa, 7:30 am
Thu	Feb 7	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Thu	Feb 7	Neighborhood Council #1, Community Room, City Hall, 7:30 pm
Tue	Feb 12	Neighborhood Council #2, Community Room, City Hall, 7:30 pm
Thu	Feb 14	Neighborhood Council #3, Community Room, City Hall, 7:30 pm
Tue	Feb 19	Neighborhood Council #4, Community Room, City Hall, 7:30 pm
Thu	Feb 21	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Tu/Fri	Feb 26-29	CPRS Conference
Wed	Feb 27	BAR meeting, SVCC office, 8:00 am
Thu	Mar 3	Neighborhood Council #1, Community Room, City Hall, 7:30 pm
Thu	Mar 6	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Sun	Mar 9	Daylight Savings Time begins
Tue	Mar 11	Neighborhood Council #2, Community Room, City Hall, 7:30 pm
Thu	Mar 13	Neighborhood Council #3, Community Room, City Hall, 7:30 pm
Tue	Mar 18	Neighborhood Council #4, Community Room, City Hall, 7:30 pm
Thu	Mar 20	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Sat	Mar 22	Easter Egg Hunt and Arts/Crafts Fair, Mae Boyar Park, Oak Park
Thu	Apr 3	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Thu	Apr 17	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Thu	May 1	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm
Thu	May 15	RSRPD Board Meeting, Sycamore Drive Community Center, 6:30 pm



Colleen Janssen

Marketing and Community Outreach Specialist