

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: December 6, 2007

TO: General Manager

FROM: Assistant General Manager

SUBJECT: Approval of Award of Contract for Tree Pruning Services at Various District Parks

At its meeting of **October 18, 2007**, the District's Board of Directors authorized Staff to solicit bids for Tree Pruning Services at various District parks. In total, **480** trees located within **21** individual parks throughout the District and **120** trees at Simi Hills Golf Course are scheduled to be trimmed this year.

On **October 21, 2007**, a bid announcement was placed in the *Ventura County Star*. On **November 20, 2007**, sealed, written bids were received from the following contractors:

Bidder	East & West Simi Valley	Oak Park	S.H.G.C.	Total
Stay Green, Inc. (Santa Clarita)	\$35,880.00	\$ 4,884.00	\$12,064.00	\$ 52,828.00
Trimming Land Co., Inc. (South Gate)	\$41,580.00	\$ 5,940.00	\$11,880.00	\$ 59,400.00
TruGreen LandCare (Upland)	\$47,985.00	\$ 6,855.00	\$13,710.00	\$ 68,550.00
West Coast Arborists, Inc. (Anaheim)	\$73,080.00	\$10,440.00	\$20,880.00	\$104,400.00
International Environmental Corporation (Arleta)	\$98,300.00	\$14,230.00	\$29,770.00	\$142,300.00

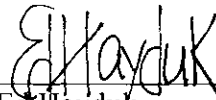
Staff is recommending that Stay Green, Inc. be awarded the contract in the amount of **\$52,828.00**. Stay Green possesses the required credentials for the tree trimming contract. In 2006 Stay Green completed a large tree removal and pruning project for the District at Frontier Park, and District staff was satisfied with the work performed.

Fiscal Impact: Adequate funds (\$75,000/Simi Valley, \$10,000/Oak Park and \$30,000/Simi Hills Golf Course) are included in the District's adopted FY 2007-08 Annual Budget to cover all costs.

Board Action Requested:

That the Board:

1. Award a contract for Tree Pruning Services at Various District Parks to Stay Green, Inc. based upon their bid of \$52,828.00.
2. Authorize an expenditure of up to **15%** of the awarded contract or **\$7,925** for additional tree pruning as recommended by the District's Maintenance Supervisors and Golf Course Superintendent.



Ed Hayduk
Assistant General Manager

EH:bjm