

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: November 15, 2007

TO: General Manager

FROM: Assistant General Manager

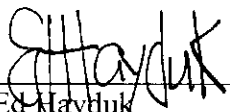
SUBJECT: Approval of Resolution Modifying District Policy Manual, Chapter 11, Special and Miscellaneous: Addition of Section 11-1300-A, Regulations Governing the Use of District Golf Courses by High School Golf Teams

The District assumed operation of Simi Hills Golf Course on May 1, 2007. For the previous fifteen years, American Golf provided Simi Valley Unified School District with complimentary use of the course by Royal High School and Simi Valley High School girls' and boys' golf teams.

District staff met with the Board's Golf Committee on August 3, 2007 and November 9, 2007 to review the issue of School District use of the District's two golf facilities, Simi Hills Golf Course and Sinaloa Golf Course. Attached is a proposed policy amendment to the District's "Chapter 11, Special and Miscellaneous" regarding the issue.

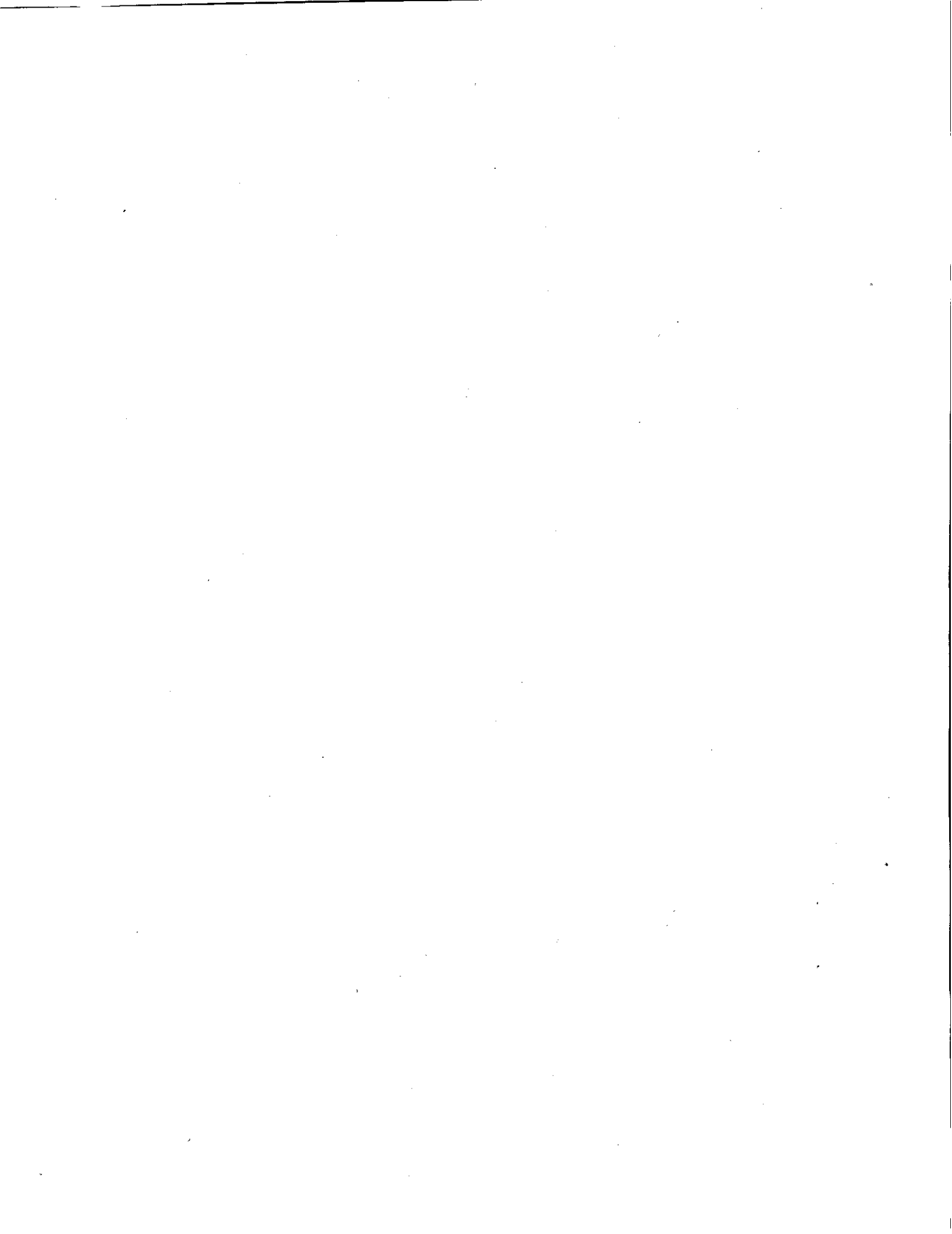
The Golf Committee is recommending that the Board of Directors adopts the proposed policy as provided. A detailed staff report on this item will be provided at the November 15, 2007 Board meeting.

Board Action Requested: That the Board approve the Resolution Modifying District Policy Manual Chapter 11, Special and Miscellaneous: Addition of Section 11-1300-A, Regulations Governing the Use of District Golf Courses by High School Golf Teams.



Ed Hayduk
Assistant General Manager

EH/rw



RANCHO SIMI RECREATION AND PARK DISTRICT

RESOLUTION NO. _____

RESOLUTION MODIFYING DISTRICT POLICY MANUAL, CHAPTER 11,
SPECIAL AND MISCELLANEOUS: ADDITION OF SECTION 11-1300-A,
REGULATIONS GOVERNING THE USE OF DISTRICT GOLF COURSES
BY HIGH SCHOOL GOLF TEAMS

WHEREAS, the Policy Manual of the Rancho Simi Recreation and Park District has been established by the Board of Directors by Resolution Action; and

WHEREAS, it is common practice for municipal public golf courses to extend complimentary use of the course to local public high school girls' and boys' golf teams for practice rounds and matches as a means of promoting the sport to a new generation of players; and

WHEREAS, the Board of Director's Golf Committee reviewed the practice and agreed that this benefit should be extended to the Simi Valley Unified School District and Oak Park Unified School District public high school girls' and boys' junior varsity and varsity golf teams; and

WHEREAS, this benefit should be clearly described and set forth in the District's Policy Manual; and

WHEREAS, this benefit is best placed within Policy Manual, Chapter 11, Special and Miscellaneous, in an additional section identified as Section 11-1300-A.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the District's Policy Manual at Chapter 11, Special and Miscellaneous, is hereby amended to include an additional section identified as Section 11-1300-A, and the General Manager is authorized to proceed with the implementation of this update to the District's Policy Manual.

The foregoing resolution was approved by the Board of Directors of the Rancho Simi Recreation and Park District at its regular meeting held on November 15, 2007 at 1692 Sycamore Drive, Simi Valley, California on a motion by Director Hostetler and seconded by Director Meredith.

AYES: Directors Johnson, Hostetler, Freeman, Meredith, O'Brien

NOES: None

ABSTAIN: None

ABSENT: None

Chair, Board of Directors
Rancho Simi Recreation and Park District

REGULATIONS GOVERNING THE USE OF DISTRICT GOLF COURSES
BY HIGH SCHOOL GOLF TEAMS

General Statement

1300

Simi Hills Golf Course and Sinaloa Golf Course are owned and operated by the Rancho Simi Recreation and Park District. It is common practice for municipal public golf courses to extend complimentary use of the course to the local public high school girls' and boys' golf teams for practice rounds and matches as a means of promoting the sport to a new generation of players.

The following rules and provisions will be applicable to the complimentary use of Simi Hills Golf Course and Sinaloa Golf Course by the Simi Valley Unified School District and Oak Park Unified School District public high school girls' and boys' junior varsity and varsity golf teams for California Interscholastic Foundations (CIF) practice and league play. These schools are identified as Royal High School, Simi Valley High School, and Oak Park High School.

Conditions for Complimentary Use of District Golf Courses

1301

- A. Conduct: All members of the golf teams must conduct themselves in a professional manner at all times. Complimentary use of the facility is a privilege, and use by individual team members or the entire team can be revoked by the District due to misconduct or abuse.
- B. Supervision: The golf teams will be supervised by at least one coach during all practice sessions and golf course play.
- C. Rosters: Each school will provide the District a complete roster of players on the girls' and boys' junior varsity and varsity golf teams for the current season. Complimentary use of the golf course for practice rounds and matches, and of complimentary range cards and/or range balls, is limited to players listed on the rosters.
- D. Definition of Golf Season:
 - (1) Girls' Golf: CIF defines the girls' golf season as "Fall - August through November." Practice sessions begin one week before the first day of school. Practices and league play continue through the regular season, and end the first week of November. Successful teams will participate in finals scheduled through mid November.
 - (2) Boys' Golf: CIF defines the boys' golf season as "Spring - February through June." Practice sessions begin in mid February. Practices and league play continue through the regular season and end in mid May. Successful teams will participate in finals scheduled through early June.

Date Adopted:

Type of Policy: Board of Directors

E. Scheduling of Practice Rounds and Starting Times:

- (1) Submission of Schedule: The head coach for each high school golf program will submit the specific start and end dates for each golf season and tournament schedule by August 1 for the fall season and by February 1 for the spring season.
- (2) Scheduling of Practice Rounds and Matches: Once the season schedule has been submitted to the District, a schedule of starting dates and times for each team will be determined as follows:
 - a. Each school's junior varsity and varsity teams combined will be allowed access to complimentary tee times a maximum of four days per week including practice rounds and matches. Complimentary tee times will be limited to two days per week at Simi Hills Golf Course and two days per week at Sinaloa Golf Course.
 - b. Complimentary tee times at Simi Hills Golf Course will be scheduled Monday through Thursday only, excluding holidays. Complimentary tee times at Sinaloa Golf Course will be scheduled Monday through Friday only, excluding holidays.
 - c. Practice Rounds: Each school's junior varsity and varsity teams combined will be allowed a maximum of three starting times per day, for a maximum of 12 persons per day, including coaches.
 - d. Matches: Each school's junior varsity and varsity teams combined will be allowed a maximum of four starting times per day, for a maximum of 16 persons, including coaches.
 - e. Tee times will be scheduled during specific time periods determined by District in an effort to minimize conflict with public use of the course, and are subject to change at the discretion of the District. Starting times for practice rounds and 9-hole matches will be scheduled between 3:00 p.m. and 4:00 p.m. Starting times for 18-hole matches will be scheduled between 1:00 p.m. and 2:00 p.m.
 - f. CIF league matches are exempt from the normal time restrictions. The head coach will submit the requested dates and times to the District in accordance with Section E (1) of this policy, and the District will schedule league matches depending on course availability.

Date Adopted:

Type of Policy: Board of Directors

F. Range Cards/Range Balls at District Golf Courses:

- (1) Simi Hills Golf Course will provide each school's junior varsity and varsity golf team coaches with complimentary range cards on an "as needed" basis to supply the junior varsity and varsity team members with range balls for scheduled practices.
- (2) Sinaloa Golf Course will provide each school's junior varsity and varsity golf team coaches with a complimentary bucket of balls for each junior varsity and varsity team member scheduled practices.
- (3) Complimentary range use at Simi Hills Golf Course is limited to scheduled practices during the golf team's specific season only. Unused cards shall be returned to the golf course at the end of the season.
- (4) Complimentary buckets of balls at Sinaloa Golf Course is limited to scheduled practices during the golf team's specific season only.
- (5) Players wishing to practice independently of scheduled practices at either golf course will be required to obtain range cards/buckets of balls from the golf course pro shop at their own expense.

G. Fees:

- (1) Royal High School, Simi High School, and Oak Park High School girls' and boys' junior varsity and varsity golf teams will be extended complimentary use of the practice facility and golf course during the CIF golf season in accordance with the terms and restrictions provided in this policy.
- (2) Simi Hills Golf Course and Sinaloa Golf Course may provide Royal High School, Simi High School, and Oak Park High School girls' and boys' junior varsity and varsity golf teams a discounted rate for use of the course for matches and practice rounds occurring outside the time frames and parameters stated in this policy.
- (3) Complimentary play is limited to Simi Valley Unified School District and Oak Park Unified School District high school junior varsity and varsity golf teams during the spring CIF season for girls' golf and fall CIF season for boys' golf. Simi Hills Golf Course and Sinaloa Golf Course may provide other public and private high school golf teams a discounted rate for use of the golf course facilities.

Date Adopted:

Type of Policy: Board of Directors

Chapter: 11
Policy: 11-1300-D

- H. Modification/Revocation of Complimentary Use: The District reserves the right to modify the terms of or revoke the complimentary use of Simi Hills Golf Course and Sinaloa Golf Course by the Simi Valley Unified School District and Oak Park Unified School District public high school girls' and boys' junior varsity and varsity golf teams at any time for any reason, including its own convenience.

Date Adopted:

Type of Policy: Board of Directors