

**RANCHO SIMI RECREATION AND PARK DISTRICT  
INTEROFFICE MEMORANDUM**

DATE: November 1, 2007

TO: General Manager

FROM: Assistant General Manager

SUBJECT: Approval of Award of Contract for the Rancho Simi Community Park West Parking Lot Expansion Project

At its meeting of September 6, 2007, the Board of Directors authorized the solicitation of bids for the Rancho Simi Community Park West Parking Lot Expansion project. Accordingly, a bid announcement was placed in the *Ventura County Star* on September 23, 2007. On October 23, 2007, the following bids were received for the project:

Bidder	Bid Amount
<b>Landmark Paving &amp; Grading dba Quality Paving (Ventura)</b>	<b>\$383,877.00</b>
C.A. Rasmussen, Inc. (Valencia)	\$386,109.00
Berry General Engineering (Ventura)	\$488,305.00
Nye & Nelson (Ventura)	\$536,237.00
Commercial Paving (Los Angeles)	\$598,775.00
Malibu Pacific (Westlake Village)	\$618,999.00
RSC Construction, Inc. (Camarillo)	\$665,300.00

Staff is recommending that the Board award the contract to the low bidder, Landmark Paving & Grading dba Quality Paving, at the bid amount of **\$383,877.00**. Landmark/Quality Paving is a competent contractor with a sound reputation. Landmark/Quality Paving recently successfully completed the East End Rancho Simi (Pool and Tennis Court) and Berylwood Park Parking Lot Reconstruction projects for the District.

The project schedule is as follows:


September 6, 2007	Board of Directors – Authorization to Solicit Bids for the Parking Lot Project
September 16, 2007	Legal Notice in Ventura County Star
October 23, 2007	Bid Opening
<b>November 1, 2007</b>	<b>Board of Directors – Award of Contract for the Parking Lot Project</b>

October 29, 2007 – November 9, 2007	Relocation of park's main water line/associated irrigation modifications
November 15, 2007 – November 30, 2007	West parking lot, restrooms and softball fields closed to the public Construction fence installed Remaining trees removed Picnic area demolished
December 3, 2007 – February 16, 2008	Construction of parking lot Remodel of restroom building interior
February 16, 2008	Parking lot/ball fields/restrooms reopened
March 1, 2008 – May 1, 2008	Parking lot landscape installed Trash enclosure built
May 1, 2008 – August 30, 2008	Soccer field constructed

**Fiscal Impact:** Adequate funds (\$750,000) are budgeted in the District's FY 2007-08 Annual Budget to cover all costs associated with the project.

Board Action Requested:

1. Award a contract for the Rancho Simi Community Park West Parking Lot Expansion Project in the amount of **\$383,877.00**.
2. Authorize the General Manager to execute an Agreement with the awarded firm on behalf of the District and to amend the Agreement for project contingencies in an amount not to exceed **15%** of the contract award or **\$57,582.00**, if and when the need arises for extra work or modifications to the project. The total allocation for the project is therefore **\$441,459.00**.

  
 \_\_\_\_\_  
 Ed Hayduk  
 Assistant General Manager

EH:bjm