

RANCHO SIMI RECREATION AND PARK DISTRICT

**MINUTES
SPECIAL MEETING
BOARD OF DIRECTORS
BOARD/STAFF BUDGET WORKSHOP**

SYCAMORE DRIVE COMMUNITY CENTER, CONFERENCE ROOM B-1
SIMI VALLEY, CALIFORNIA

THURSDAY, MAY 24, 2007, 5:30 P.M.

I. CALL TO ORDER

The meeting was called to order by Chair O'Brien at 5:45 p.m. Board Members present were: Directors Johnson, Hostetler, Vice Chair Meredith, Chair O'Brien. Staff present were: Larry Peterson, Ed Hayduk, Doug Gale, Wendi Leeds and Gordon Lindeen.

Staff recommended the Board add an item to the Agenda entitled, "Approval of Purchase or Lease Agreement for Golf Carts to be Used in Connection with District's Operation of Simi Hills Golf Course". This recommendation was made based upon the urgent need to secure golf carts to ensure the continued successful operation of the golf course and the recent development of events that would enable the Board to take action. The District's Legal Counsel advised the Board that the matter could be added to the agenda based upon Section 54954.2(b)(2) of the Brown Act, which states that a 2/3 vote (unanimous if less are present) declaring a need to take immediate action that came to the attention of the District after the posting of the agenda.

ACTION: Director Johnson moved to add to the Agenda an item entitled, "Approval of Purchase or Lease Agreement for Golf Carts to be Used in Connection with District's Operation of Simi Hills Golf Course"; Director Hostetler seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Johnson, Hostetler, Meredith, O'Brien
Noes: None
Absent: Director Freeman
Abstain: None

II. PUBLIC DISCUSSION

None.

**III. (A) REVIEW OF PLANNING AND DEVELOPMENT PROJECT PRIORITIES,
10-YEAR PLAN, AND UPCOMING PLANNING ISSUES**

Staff presented the Board with the Proposed 2007-08 Planning and Development Project Priorities and 10-Year Capital Improvement Program brochure. A

thorough review of recent accomplishments as well as of upcoming proposed projects was provided by staff, which included many questions and answers.

(B) DISCUSSION AND REVIEW OF THE DISTRICT'S ANNUAL MAINTENANCE ASSESSMENT PROCEDURES AND ENGINEER'S REPORT

Staff informed the Board that the Engineer's Report was being prepared, and reminded the Board that this Report incorporates the District's maintenance and capital expenditure allocations from the District's preliminary budget. This Report thereafter determines and explains the benefit to the community of continuing with the assessment. Staff informed the Board that an inflation adjustment of 3% will be incorporated into the proposed annual assessment, thereby increasing the amount per family by about \$0.83 cents per year. Staff finally informed the Board that the Report would be distributed to the Board with the next packet.

(C) REVIEW AND DISCUSSION OF THE DEPARTMENTAL BUDGET WORKSHEETS AND DRAFT PRELIMINARY BUDGET COVERING FISCAL YEAR 2007-08

Staff reviewed the various departmental budget requests, and focused on significant changes proposed from the previous year. Thereafter, staff presented and explained the District's proposed Preliminary Budget. Many questions and answers occurred, after which staff informed the Board that the Preliminary Budget would be presented for its consideration at its second meeting in June.

(D) APPROVAL OF PURCHASE OR LEASE AGREEMENT FOR GOLF CARTS TO BE USED IN CONNECTION WITH DISTRICT'S OPERATION OF SIMI HILLS GOLF COURSE

Staff passed out a memo with attachments and explained the steps taken to evaluate and secure golf carts at Simi Hills Golf Course. The District assumed operation of the Course on May 1, and staff has been working hard to ensure a smooth transition of this operation. The existing carts are scheduled to be removed by American Golf on May 31, 2007. Staff explained the replacement alternatives of financing a purchase, paying cash or entering into a lease agreement. Staff also provided the CMAS purchase rates, and compared them to the negotiated lease rates. Staff recommended the District enter into a 48 month lease agreement for the lease of 84 golf carts, 1 beverage cart, and 1 utility cart.

ACTION: Director Meredith moved to Approve the Lease Agreement for Golf Carts to be Used in Connection with District's Operation of Simi Hills Golf Course and Authorize the General Manager to Sign the Master Lease Agreement,

Amendment to Master Lease Agreement, and Other Related Documents Necessary to Complete This Transaction; Director Hostetler seconded the motion. Motion carried.

IV. ITEMS FROM THE GENERAL MANAGER (INFORMATIONAL ONLY)

None.

V. ITEMS FROM THE BOARD OF DIRECTORS (INFORMATIONAL ONLY)

Director Hostetler inquired as to the condition of Rancho Simi Community Park, and in particular the condition of the lagoon, island and surrounding area. Staff reported its observations.

Director Meredith inquired as to whether or not significant legislative matters were pending that could affect the District's ability to render services to the community. Staff reported that it did not believe any such significant legislation was currently being proposed.

VI. ADJOURNMENT

Chair O'Brien adjourned the meeting at 8:03 p.m.

Larry Peterson, General Manager