

**RANCHO SIMI RECREATION AND PARK DISTRICT  
INTEROFFICE MEMORANDUM**

DATE: June 7, 2007

TO: General Manager

FROM: Assistant General Manager

SUBJECT: Approval of Award of Contract for Tree Pruning Services at Various District Parks

At its meeting of **December 21, 2006**, the District's Board of Directors rejected bids for the Tree Pruning Services at Various District Parks project. The Board's rejection of bids was a result of the bids being considerably above budget (an average cost of \$349.30 per tree versus the usual \$100 - \$120 per tree for a similar number of trees for the previous five years). The Board further authorized staff to restructure the bid documents and proceed with solicitation of new bids.

On **May 6, 2007** a new bid announcement was placed in the *Ventura County Star*. Said bid included the trimming of 325 trees throughout the District, a reduction from the original project scope of the trimming of 485 trees. On **May 24, 2007** sealed, written bids were received from the following contractors:

Bidder	Bid Amount
<b>Trimming Land Co., Inc. (South Gate)</b>	<b>\$39,000</b>
TruGreen Land Care (Canoga Park)	\$48,100
United Pacific Services, Inc. (La Habra)	\$59,927
West Coast Arborists, Inc. (Anaheim)	\$60,125
Stay Green Inc. (Santa Clarita)	\$72,583

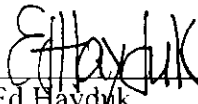
Staff is recommending that Trimming Land Company be awarded the contract in the amount of \$39,000.00 (average of \$120.00 per tree). Trimming Land Co., Inc. was awarded the tree trimming contract in FY 2005-06 and fulfilled all contractual obligations. Staff also recommends that staff be authorized to increase the contract in the amount of 15% or \$5,850 to include a portion of the trees deleted from the original bid schedule. Funds (\$45,000/Simi Valley and \$10,000/Oak Park) are included in the District's FY 2006-07 Annual Budget to cover all costs.

**Fiscal Impact:** Adequate funds are budgeted in the District's adopted 2006-07 Annual Budget to cover the expenditure.

Board Action Requested:

That the Board:

1. Award a contract for Tree Pruning Services at Various District Parks to Trimming Land Co., Inc. based upon their bid of \$39,000.
2. Authorize staff to increase the contract in the amount of 15% or \$5,850 to include a portion of the trees deleted from the original bid schedule.

  
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Ed Hayduk  
Assistant General Manager

EH:bjm