

# RANCHO SIMI RECREATION AND PARK DISTRICT

## Interoffice Memorandum

DATE: May 1, 2008

TO: General Manager

FROM: Marketing and Community Outreach Specialist

SUBJECT: Presentation of the Employee of the Month for April 2008

### **EMPLOYEE OF THE MONTH FOR APRIL 2008**

The District's employee of the month for April 2008 is Daniel Atwood. Daniel has worked full time for the District since November 3, 2006. He is a Groundskeeper I for the Planning and Operations Department. This is his first award for Employee of the Month.



### **NOMINATION NARRATION**

The person who nominated Daniel had this to say about him, "The individual I select as employee of the month is responsible for the maintenance and grounds keeping associated with Big Sky Park. He not only works at Big Sky Park during his scheduled weekdays, but is also assigned as the sole worker 'go to guy' for the District on the weekends in this park. He has the immensely difficult task of inheriting the problems that arise during public activity that is highest during Saturdays when the Simi Valley Girls Softball Leagues are playing games. The league has stated that this employee never hesitates to oblige to requests made by park participants that perhaps are beyond his 'call of duty.' He acknowledges the requests with utmost sincerity and respect.

Besides the weekend service, this employee has also shown other ways he is responsible and devoted to 'his' park. An example of this was on one occasion when unknowingly he was contacted on his day off on his two way phone by staff needing information and assistance. Instead of having his phone off, he answered, responded to questions, disclosed valuable information, and volunteered to assist further, but did not divulge that it was his day off until he was asked at the end of the conversation. This is truly an employee who has a strong dedication to his park and to his job.

I believe that this employee deserves to be recognized as the employee of the month. If nominated, I hope he would consider using his privileged day off on a Saturday!"

### **BOARD ACTION**

Daniel Atwood has been invited to attend the May 1, 2008 board meeting to receive a plaque from the board chair. He is also eligible for one day off with pay sometime in the next 60 days.

A handwritten signature in black ink that reads "Colleen Janssen". The signature is written in a cursive, flowing style.

Colleen Janssen  
Marketing and Community Outreach Specialist