

**RANCHO SIMI RECREATION AND PARK DISTRICT  
INTEROFFICE MEMORANDUM**

DATE: March 20, 2008  
TO: General Manager  
FROM: Assistant General Manager  
SUBJECT: Authorization to Solicit Bids for the Big Sky Dog Run Irrigation Mainline Project

The District's approved *2007-08 Planning and Development Project Priorities* includes the construction of the planned off-leash dog run at Big Sky Park. The District's adopted FY 2007-08 Annual Budget includes \$500,000 of funds for the project through the Parks, Recreation and Open Space Maintenance Improvement District.

Presently Shea Homes still owns the off-leash dog park site, which has served as a deposit site for excess soil throughout the development of the Big Sky Community. Over the past year, District staff has expressed to Shea Homes its eagerness to move ahead with construction of the off-leash dog run. In late 2007 the District and Shea Homes agreed upon a grading plan for the project (see attached). City of Simi Valley Planning Department Staff has indicated that no modification to the originally approved Special Use Permit for the project is necessary and that the District may proceed with construction once grading and construction plans are formally approved by the City.

Shea Homes is conditioned to complete a grading plan (to the District's satisfaction), obtain a City grading permit, grade the site, and complete construction of the upper portion of the access road, including a one-inch final overlay of the entire access road. To date, Shea Homes has not provided the District with a schedule for grading of the site and construction of the access road. It is staff's hope that Shea Homes will complete its portion of the project this spring, which will allow the District to complete the off-leash dog park in the Fall of 2008.

District staff is proposing to act as general contractor for construction of the dog run. The project will therefore be built in the following phases: (1) installation of main water line, (2) construction of parking lot and site drainage, (3) installation of perimeter fencing and entrance gates, (4) installation of park's irrigation system, (5) fine grading of the site, (6) installation of site furniture and signage, and (7) hydroseeding of the park, including turf establishment.

Staff is requesting that the Board authorize the first phase of construction - installation of the park's main water line. When Big Sky Park was constructed, 900 feet of 4-inch galvanized irrigation pipe was installed from a new pump located in the southwest corner of the park to a point of connection located at the northwest end of Softball Field 3. This project will extend the waterline 600 feet up the slope, along the access road, and into the off-leash dog run.

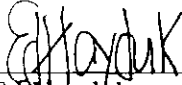
The schedule for the new main waterline is outlined below:

March 20, 2008	Board of Directors Authorization to Solicit Bids
April 8, 2008	Bid Opening
April 17, 2008	Board of Directors Award of Bid
May 5, 2008	Start of Construction
June 4, 2008	Construction Complete

**Fiscal Impact:** It is anticipated that adequate funds are included in the District's adopted FY 2007-08 Annual Budget to cover all phases of the project.

Board Action Requested:

That the Board authorize the Solicitation of Bids for the Big Sky Dog Run Irrigation Mainline Project.

  
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Ed Hayduk  
Assistant General Manager

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