

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: January 17, 2008

TO: General Manager

FROM: Assistant General Manager

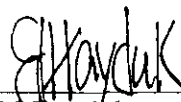
SUBJECT: Report on Oak Park Planning, Development, and Maintenance Matters
(Informational)

The following represents planning, development, and maintenance activities in the Oak Park area for the past six months.

1. Oak Canyon Community Park Slurry Seal Project: Bid Specifications are complete for a slurry seal and restriping of the three parking lots and access road at Oak Canyon Community Park. Authorization to solicit formal bids (along with Simi Valley sites) is scheduled to be presented to the Board of Directors on February 7, 2008. Work should commence in mid-April and be complete by May 30, 2008
2. Tennis/Basketball Courts Resurfacing: The District was recently notified by the Oak Park Unified School District that resurfacing of the High School tennis courts will not be done this fiscal year. The District is now proceeding with resurfacing of Deerhill Park Tennis Courts (2) and Indian Springs Park basketball courts (1).
3. Medea Creek Pathway Asphalt Overlay Project: A contract has been awarded for Phase 3 of the Medea Creek Natural Park Pathway Overlay Project. This Phase will complete the trail segment from Oak Canyon Community Park to Eagle View Park. Work should be complete by late February/early March.
4. Park Sign Replacement Program (Priority Project): New park signs are scheduled to be installed at Mae Boyar Park and Chaparral Park. Design is complete, and the signs are being ordered shortly. Installation is scheduled to occur in May 2008. Signage is also scheduled to be installed at the Oak Park Community Garden. (No progress to date)
5. Medea Creek Bank Stabilization Project (Priority Project): The topographic survey is complete. The District continues to monitor slippage of the bank. As time allows, District staff is completing design of various alternative designs for circulation to governing public agencies.
6. Deerhill Park Lighting Project: No progress to date.

7. Maintenance Activities (Highlights):

- a. Eight new 24-inch box Jacaranda trees were planted at Mae Boyar Park.
- b. The tennis court lighting system conversion project was completed, which now allows players to reset the lights on the tennis courts.
- c. Annual V-ditch clearance and cleaning was completed in open space areas.
- d. The Utility Crew performed trail clearance and vegetation management on numerous trail segments throughout the Community.
- e. Annual backflow certification was completed at Oak Park's fifteen (15) units at various locations.
- f. Summer and fall fertilization and aeration was completed at all parks.
- g. A new Bio-filter motor was installed at the Oak Park Community Center Gardens.
- h. Emergency tree work was performed in October at numerous locations. Three (3) trees were uprooted and blown over and twenty-five (25) trees were trimmed due to the winter storms.



Ed Hayduk
Assistant General Manager

EH:bjm