

MINUTES  
RANCHO SIMI RECREATION AND PARK DISTRICT  
OAK PARK RECREATION & PARK PLANNING COMMITTEE MEETING  
OAK PARK COMMUNITY CENTER & GARDENS  
1000 N. KANAN ROAD, OAK PARK, CA 91377  
THURSDAY, January 8, 2015  
7:00 P.M.

MINUTES

ITEM

I. CALL TO ORDER/  
INTRODUCTIONS

The meeting was called to order at 7:05 pm

Committee Members Present: Peter Coopersmith,  
Michael Sklar, Chad Skopp, Allen Rosen, Mike  
Paule

Others Present:

District Board Members Dee Dee Cavanaugh, and  
Gene Hostetler

District Legal Counsel Gregory Murphy, and  
District Staff Members: Karen Garber, Wayne  
Nakaoka, Renee Peace and Larry Peterson

Guests Present:

None.

II. PUBLIC DISCUSSION

Chair Skopp officially introduced Allen Rosen (sitting in for Representative Derek Ross) as Oak Park Unified School District Representative to the committee. Skopp also introduced and welcomed Mike Paule, Municipal Advisory Committee (MAC) Representative to the committee.

### III. APPROVAL OF MINUTES

Meeting of October 9, 2014.

Committee Member Paule requested a change on page 3 item B of the draft of the October minutes. Minutes originally stated "Mr. Nakaoka fielded questions from two former MAC Members, Mike Paule and Deena Perry". Paule requested the minutes be corrected to state "Mr. Nakoaka fielded questions from one current and one former MAC Member, Mike Paule and Deena Perry".

Committee Member Coopersmith requested a change on page 3 item B of the draft of the October minutes, to change "Chair Ross" to "Chair Skopp".

Chair Skopp requested a change on page 3 of the draft of the October minutes to change the word "Weezle" to "Weasel".

Chair Skopp requested a change to page 3 of the draft of the October minutes to change the word "stone" to "mulch".

ACTION: Committee Member Sklar moved to approve the minutes from the October 9, 2014 meeting as amended; Committee Member Coopersmith seconded the motion. Motion passed with Committee Members Coopersmith, Rosen, Sklar and Skopp voting in favor and Committee Member Paule abstaining.

### IV. CONTINUED BUSINESS

None

V. NEW BUSINESS

A. Approval of Oak Park – Park and Recreation Planning Committee Meeting Schedule for 2015-16

Current meeting schedule was discussed in regards to future projects and ability to meet more regularly to consider them.

ACTION: Committee Member Coopersmith moved to meet six times a year. No second was made and motion therefore failed.

ACTION: Committee Member Paule moved to approve the 4 calendar meeting dates; Committee Member Sklar seconded the motion. Motion passed with Committee Members Paule, Rosen, Skopp and Sklar voting in favor and Committee Member Coopersmith voting no.

Following the vote, Committee Member Sklar requested additional information on how to organize sub-meetings of the committee moving forward. District Counsel replied that discussion of this item could be placed onto the agenda for a future meeting. Staff indicated it would do so for the next Committee Meeting.

B. Report on the Oak Park Recreation Programs

Supervisor Peace fielded several questions about the Recreation Report and highlighted the recycling program.

C. Report on Planning and Development Issues in Oak Park

Director of Planning and Maintenance Nakaoka fielded a question regarding slurry seal projects, and stated that they are performed on an as-needed basis, as determined by the District.

D. Grounds Maintenance Report

Mr. Nakaoka fielded questions from Committee Members regarding property lines and a gap in concrete at Valley View Park/Oak Hills Elementary. Committee Member Paule expressed concern with lack of

mowing and growth of weeds and mushrooms at Deerhill and Indian Springs park sites.

E. Review and Discussion of Request to Install Hydration Stations in Oak Park

ACTION: Chair Skopp made a motion to table this item to a future meeting in an effort to have Superintendent Dr. Tony Knight in attendance for the discussion; Committee Member Sklar seconded the motion. Motion passed unanimously.

F. Receive and File Report on District Financial Matters in Oak Park

District Manager Larry Peterson presented the report on District financial matters in Oak Park. Committee Member Coopersmith asked questions about Alamos Canyon, Affordable Care Act, revenue estimates, budgeted expenditures and more, and indicated his opinion that the revenue estimates were too conservative and therefore represented a misrepresentation to the Committee. Committee Member Paule requested clarification on numbers recorded on the Assessed Values portion of the report and expressed his agreement with Committee Member Coopersmith. District Manager explained the budgeting approach that has been utilized successfully for many years, and stated that it was conservative based upon experience. Committee Member Sklar asked if net revenues remain a part of the Oak Park budget in the following year. Peterson stated yes. Committee Member Sklar then asked Committee Member Coopersmith for clarification of his statement, and whether or not his point was that the Committee should have a better idea how much money was available before the conclusion of the current year so that decisions on how to spend it could occur sooner. Committee Member Coopersmith stated yes and clarified that the Committee's decision making is impaired because it is not being given a more accurate financial picture at the time that it is making decisions.

ACTION: Chair Skopp made a motion to receive and file the report; Committee Member Sklar seconded the motion. Motion passed unanimously.

G. Review and Development of Project List

Staff presented the project list. Committee members asked questions and discussed various items. Committee Chair Skopp favored prioritizing lighting and shade canopies as they contribute to safety. Committee Members Paule and Sklar agreed that safety should be the first consideration. Committee Member Coopersmith indicated he favors Mae Boyar building replacement and/or renovation, and that he would like to see it occur quickly. Sklar suggested an allocation of additional funds be made towards the project. Committee Member Paule voiced support of the Mae Boyar building project, suggested the District consider financing all or a portion of the costs, and also suggested priority be given to slurry and crack fill projects.

ACTION: Committee Member Sklar moved to recommend the Park District Board make replacement of the Mae Boyar building a priority and to approve an additional allocation towards this project of \$166,000 to show the seriousness of the request. Committee Member Coopersmith seconded the motion. Motion passed unanimously.

ACTION: Committee Member Coopersmith moved to approve the project list recommended for fiscal year 2015-16. Committee Member Sklar seconded the motion. Motion passed unanimously.

H. Reports by Committee Members Regarding Park Inspection Results

Committee Member Coopersmith reported no issues at Chaparral Park. Committee Member Sklar reported no issues at Deerhill. Chair Skopp reported concrete issues with bench at Valley View Park Basketball Court.

I. Items Request by Committee Member Coopersmith to be Added to the Agenda

- a. Review and Discussion Regarding Landscaping of Mae Boyar, Including Removal of Oleander Stumps

Committee Member Sklar stated this project is in the recommended project list and suggested no further discussion was necessary. Committee Member Coopersmith agreed.

- b. Review and Discussion Regarding Development of Plans for Renovation of Mae Boyar Park Community Building

Committee Member Coopersmith indicated this item has already been discussed earlier in this meeting.

- c. Review and Discussion Regarding the Hiring of a Child Development Specialist to Oversee all Three Before and After School Club Programs in Oak Park

Committee Member Coopersmith voiced his suggestion that the Park District provide more emotional and intellectual support to the children enrolled in the After School Club Program. Supervisor Peace explained that annual trainings for existing staff include focus on providing this type of support. Peace also responded that discipline protocol would be reviewed and streamlined throughout all programs.

- d. Review and Discussion Regarding the Development of the Oak Park Portion of the Park District Budget into a Format Listing the Revenues and Costs Separately for Each Recreation Program to allow Evaluation of a Direct Comparison

Committee Member Coopersmith asked District Staff to consider allocating 80% net revenues of Oak Park Enrichment towards future Oak Park Recreation Programs. Committee Member

Coopersmith also indicated that Agenda Item e falls under the same discussion.

- e. Review and Discussion Regarding Proposed Policy that Recreation Revenue Collected from Fees for Oak Park Recreation Programs Shall Only be Used to Pay for Oak Park Recreation Program Expenses (Including Staff) and that Any Additional Recreation Revenue After Expenses Have Been Paid Be Carried Over to the Following Budget Year, Starting With the Current Fiscal Year 2014-15

Item discussed during Agenda Item d above.

VI. WRITTEN COMMUNICATIONS

None

VII. ITEMS BY COMMITTEE MEMBERS

Committee Member Paule suggested District Staff consider alternatives to the current election process conducted to determine Committee membership, to better serve the community at large. Paule also stated he would like to see the District consider adding self shut-off spigots to the base of the existing drinking fountains for dogs in the parks.

VIII. ADJOURNMENT

Meeting was adjourned at 10:09 pm



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Larry Peterson  
District Manager