



JOB DESCRIPTION BUILDING SPECIALIST (Carpenter)

THE POSITION

Under supervision of the Sr. Maintenance Supervisor -Buildings, performs semi-skilled carpentry work, including building construction and repairs, finished carpentry and cabinet work in conformance with prescribed standards and other related work as required. May occasionally supervise helpers.

EXAMPLE OF DUTIES

Performs general carpentry work in the alteration, repair and maintenance of buildings, recreation equipment and facilities. Repairs roofs, walls, doors, windows, tables, chairs, benches, cupboards and counters. Makes other related repairs including minor plumbing and electrical. Installs and repairs fences, playground equipment and fixtures. Cleans, sharpens and repairs hand and bench tools. Performs occasional custodial duties. Makes estimates of time and materials required for assigned tasks.

EMPLOYMENT STANDARDS

Three year's experience in general construction and finished carpentry and completion of apprenticeship or vocational training program; graduation from high school or any satisfactory equivalent combination of experience and training. Thorough knowledge of standard practices, methods, tools and materials of the trade and the qualities and uses of various woods; working knowledge of the hazards and safety precautions of the trade; skill in the use of the tools, materials and equipment used in the carpentry trade; ability to make simple estimates of time and materials; ability to inspect lumber for grade and quality; ability to work from sketches, blueprints and to understand and effectively carry out oral and written instructions. A good driving record is required. At the time of interview, applicant must provide a copy of high school diploma or G.E.D. certification and a Motor Vehicle Report (MVR) not more than 30 days old from the Department of Motor Vehicles.

PHYSICAL ACTIVITY REOUIREMENTS

It is expected this position will require standing or walking 90% of the time or more; frequent lifting, carrying, and pushing/pulling loads up to 60 pounds; occasional lifting, carrying, pushing/pulling loads to 100 pounds; occasional bending, kneeling/squatting, reaching overhead/stretching, climbing stairs/ladders; occasional crawling and working on rough or uneven terrain. This position will require the operation of power hand tools, table saw, sander and drill press.